

Report to the Council

Committee: Cabinet

Date: 18 December 2007

Portfolio Holder: Councillor Mrs M Sartin

Item: 11(d)

1. WASTE MANAGEMENT PARTNERSHIP BOARD

Recommending:

- (1) That, in accordance with the terms of the new waste management contract, the establishment of the Waste Management Partnership Board be approved, with a membership of eight split equally between the Council and the waste management contractor, SITA;**
 - (2) That the Council's membership of the Waste Management Partnership Board be as follows:**
 - (a) the Environmental Protection Portfolio Holder (to be Chairman);**
 - (b) the member nominated by the Overview and Scrutiny Committee;**
 - (c) the Director of Environment and Street Scene; and**
 - (d) the Council's representative under the contract;**
 - (3) That the meetings of the Board be held on a quarterly basis with one meeting designated as the Annual General meeting;**
 - (4) That the following key functions of the Board be approved:**
 - (a) to monitor service performance;**
 - (b) to encourage innovation and to monitor the Innovation Forums;**
 - (c) to manage the contract pro-actively;**
 - (d) to encourage partnership working;**
 - (e) to resolve differences;**
 - (f) to review the Partnership; and**
 - (g) to report to the Cabinet on an annual basis.**
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Background

- 1.1 The new waste management contract contains within it provision for the establishment of a Partnership Board and a Partnership Charter.

- 1.2 The Partnership Board is a key component of the new waste management contract. The new contract is designed to be non-confrontational, relying on "guaranteed" payment for base operational costs but with profit and overheads being dependent upon the contractor performing to key performance indicators.
- 1.3 The Board will have a key role in setting the key performance indicators and then monitoring them over the life of the contract. The Board will be a strategic body and will not be involved in day-to-day operational issues.
- 1.4 We have agreed that initially the partnering arrangements be based on those that exist between SITA and the Royal Borough of Kensington and Chelsea, since these have been in place for a number of years and the process is working well for both parties.
- 1.5 However, the Royal Borough of Kensington and Chelsea Board does not have provision for routine member involvement. The previous Epping Forest District Council Partnership Board did have routine member involvement, being chaired by the Portfolio Holder and having a member nominated by the Overview and Scrutiny Committee. We are recommending that a similar membership should be established for the new Partnership Board and that in addition the Board should also have two officers as members, the Service Director and the officer overseeing the contract. In order to reflect parity on the Board it is intended that SITA will also nominate four persons to sit on the Board.
- 1.6 It is intended that the Board will undertake a review of the Kensington model charter at an early stage and make recommendations for changes to reflect local circumstances.
- 1.7 We are proposing that meetings of the Board be held on a quarterly basis with one meeting designated as the Annual General meeting.
- 1.8 We recommend as set out at the commencement of this report.